

Please note – when filling out this form please use the tab and arrow keys to move between the relevant fields. Ensure you do **not** use the return or enter keys. Please complete in BLOCK CAPITALS.

1. Deceased's name and notification number

Deceased's name

Notification number

Beginning UBN or BER:
(if known)

2. Documents needed to close the deceased's account(s)

If the deceased had under £50,000 left in accounts in their name only, we don't need a Grant of Representation.

If the deceased had £50,000 or over in account(s) that are in their name only, you'll need to give us either a Grant of Probate, Letters of Administration, or a Certificate of Confirmation. The combined name for these three documents is a Grant of Representation.

Please tell us if there's a will:

(You only need to answer this question if you don't have a Grant of Representation)

Yes

No, the deceased didn't make a will

3. Agreement and terms of closing account(s)

Below will help you understand who needs to sign this form.

If the total amount left in all the deceased's sole account(s) is under £50,000, an executor (named) in the will needs to sign. If there's no will, the immediate next of kin needs to sign.

If the total amount left in all the deceased's sole account(s) is £50,000 or over, all the executors named on the Grant of Representation will need to sign.

By signing this form, I/we agree that:

- Ulster Bank can use any money left in the deceased customer's sole Ulster Bank account(s) to pay back any money owed by the deceased customer to Ulster Bank
- Ulster Bank will transfer any money left to the account(s) that I/we have stated in this form.
- Ulster Bank will close any accounts in the sole name of the deceased customer.
- Ulster Bank will convert any money paid into non-UK accounts into foreign currency before transferring*
- Ulster Bank will transfer any non-UK money left in the deceased account(s) into sterling before transferring into a sterling account*.
- Ulster Bank will rely on the information and statements made on this form in releasing and paying any money left plus interest (after paying back any money owed to Ulster Bank by the deceased customer).

* We'll charge you conversion rates if we transfer the money to a different currency.

IMPORTANT: Not giving us a Grant of Representation?

You agree to pay us back and reimburse us if someone with a Grant of Representation has a claim.

- If I/we don't need to give a Grant of Representation, I/we confirm that, if after the date of this agreement, Ulster Bank receives a claim from a personal representative authorised to act on behalf of the deceased customer's estate under a Grant of Representation, I/we will pay back the money to Ulster Bank at Ulster Bank's request. I/we will also reimburse Ulster Bank for any reasonable losses, expenses and/or other costs incurred by Ulster Bank due to releasing the money on my/our instruction.

How we will use your information

Before continuing with this agreement, please read the information below which explains how we and others will use your personal and financial information. When we use and share personal and financial information, we do so on the basis that we have a legitimate interest to prevent fraud and money laundering, to manage our risk and to protect our business and to comply with laws that apply to us (including verifying your identity and assessing the suitability of our products).

For full details about how we use your personal and financial information, please see our full Privacy Notice www.ulsterbank.co.uk/privacy.

Who we are

The organisation responsible for processing your personal and financial information is Ulster Bank, a member of NatWest Group.

If you live in Scotland, Scots law applies to this agreement. If you live anywhere else, English law applies to this agreement. If there is a dispute between us, you can take legal action against us in any UK court.

4. Transfer of money – please tell us which account you'll like us to transfer the money to. Answer either section A or B.

A. Transferring the money to a UK account (which uses £ sterling)

Account name

Account number

Sort code

Name of bank

Building society roll
number
(if applicable)

Solicitors' payment
reference
(only needed if
solicitor completes
form)

B. Transferring the money to a foreign currency account, or to a non-UK account

Tell us where you'd like to transfer the money – we'll use exchange rates at the time we transfer the money.

Account name

Account number

Sort code/ABA

Name of bank

Building society roll
number
(if applicable)

Solicitors' payment
reference
(only needed if
solicitor completes
form)

Currency

IBAN number

SWIFT/BIC/BSB/IFSC/

Routing

Foreign bank name
(if applicable)

Foreign bank address
(if applicable)

Address line 1

Address line 2

Address line 3

Address line 4 OR
overseas country

Postcode/ZIP code

OPTIONAL:

Transferring any money that was in Fixed Term Savings Accounts or investment bond (excluding ISA's)

If the deceased had money in investment bonds, or in Fixed Term Savings Account(s), you have two options

1. Transfer the money now – we won't charge you an early access fee, but you could miss out on interest.
2. Leave the money until it matures (when the fixed rate ends) – we'll then transfer the money to you.

Please transfer the money now ☐

Please leave any Fixed Term Savings Account(s)/ investment bonds open until maturity ☐

5. Authoriser details - Using the guidance below, please tell us who is signing this form and authorising the closure of the account (s).

If the total amount left in all the deceased's sole account(s) is under £50,000, you'll need to tell us the name and address of the executor in the will who is signing this form. If there's no will, we'll need the name and address of the immediate next of kin who is signing this form (the deceased's closest relative). The order goes: 1). Husband, wife or civil partner. 2). Child. 3). Grandchild. 4). Parent.

If the total amount left in all the deceased's sole account(s) is £50,000 or over, all executors named on the Grant of Representation must date and sign this form.

Full name of
authoriser

Relationship to the
deceased customer

Address line 1

Address line 2

Address line 3

Address line 4 OR
overseas country

Postcode/ZIP code

Signature(s) of authoriser(s)

- I/we authorise the closure of the account(s) and agree to the account closure terms
- I/we have read and understood how Ulster Bank may use my information in the ways described in this form and I/we are happy to continue

Signature

Name in full

Date signed (DD/MM/YYYY)

Signature

Name in full

Date signed (DD/MM/YYYY)

Signature

Name in full

Date signed (DD/MM/YYYY)

Signature

Name in full

Date signed (DD/MM/YYYY)